



BID BULLETIN NO. 1
04 APRIL 2023

PUBLIC BIDDING NO. 007-2023

**Supply, Delivery, Installation and Commissioning of Air Conditioning Units
for the Procurement Service- Department of Budget and Management
(PS-DBM)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project.

I. AMENDMENTS

REFERENCE	JUSTIFICATION/ EXPLANATION
Page 19 Section III. Bid Data Sheet xxx ITB Clause 14.1 Please see Section VIII attached as Annex "H" xxx	To amend the details in BDS ITB Clause 14.1 Please see Section VIII attached as Annex "G" See attached Annex "A"
Page 32 Section VII. Technical Specification Item No. 2 xxx Air Conditioning Unit, 3.0 TR Ceiling Cassette , Inverter Type xxx	To amend the Technical Specification for Item No. 2 Air Conditioning Unit, 3.0 <u>HP Wall Mounted</u> , Inverter Type See attached Annex "B"
Section VII. Technical Specification Term of Reference and Floor Plan "None Indicated"	To include the Term of Reference and Floor Plan in the Bidding Documents See attached Annex "C"

The Internal Bids and Awards Committee will allow the conduct of site visit for the project on 11 April 2023; 10:00 A.M. The Procuring Entity's Representative on-site is Engr. Neil Christian C. Dag-uman, OIC-Chief, GSD.

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (6th Edition, July 2020) are deemed integrated in the terms and conditions for this project.

Signature Redacted

ENGR. JAIME M. NAVARRETE JR.
Chairperson, Internal Bids and Awards Committee

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

Bid Data Sheet

ITB Clause												
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p><i>a. <u>Lot 1: Any contract for the Supply, Delivery, Installation, and Commissioning of Air Conditioning Units.</u></i></p> <p><i>b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.</i></p>											
7.1	Subcontracting is not allowed.											
12	The price of the Goods shall be quoted DDP PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila or the applicable International Commercial Terms (INCOTERMS) for this Project.											
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table><tr><th>Lot No.</th><th>Item/Description</th><th>Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)</th><th>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)</th><th>Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012</th></tr><tr><td rowspan="2">1</td><td>Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type</td><td rowspan="2">₱ 38,600.00</td><td rowspan="2">₱ 96,500.00</td><td rowspan="2">Please see Section VIII attached as Annex "G"</td></tr><tr><td>Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type</td></tr></table> <p>The bid security in the form of cashier's/manager's check shall be payable to PROCUREMENT SERVICE.</p>	Lot No.	Item/Description	Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012	1	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type	₱ 38,600.00	₱ 96,500.00	Please see Section VIII attached as Annex "G"	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type
Lot No.	Item/Description	Amount Cash, Cashier's / Manager's Check, Bank Draft/ Guarantee/ Irrevocable Letter of Credit (2%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	Bid Securing Declaration (Pursuant to GPPB Resolution No. 03-2012								
1	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type	₱ 38,600.00	₱ 96,500.00	Please see Section VIII attached as Annex "G"								
	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type											
15	<p>Each Bidder shall submit one (1) original and one (1) copy of the first and second components of its bid.</p> <p>The duplicates- i.e. copy 1, must include the same documents as that of the original set of documents. In case, however, a bidder opts to submit cash as bid security, copy 1 need not contain photocopies of the same.</p>											
19.3	The NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder:											

	<table><tr><th>Lot No.</th><th>Quantity</th><th>Item/Description</th><th>Approved Budget for the Contract</th></tr><tr><td rowspan="2">1</td><td>5 units</td><td>Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type</td><td rowspan="2">₱1,930,000.00</td></tr><tr><td>9 units</td><td>Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type</td></tr></table>	Lot No.	Quantity	Item/Description	Approved Budget for the Contract	1	5 units	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type	₱1,930,000.00	9 units	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type
Lot No.	Quantity	Item/Description	Approved Budget for the Contract								
1	5 units	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type	₱1,930,000.00								
	9 units	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type									
20.2	<p>For purposes of Post-qualification, the following document(s) shall be required:</p> <ol style="list-style-type: none">1. Latest Income Tax Returns for the year 2021 (BIR Form 1701 or 1702).2. Latest Value Added Tax Returns (Form 2550Q) or Percentage Tax Returns (Form 2551M). For this requirement, the latest VAT or Percentage tax returns shall cover the previous six (6) months prior to the deadline for submission of bids. For those with less than six (6) months of operations, this refers to the monthly business tax returns filed to date. <p><i>The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS). However, exceptions issued by the BIR are recognized subject to validation and verification.</i></p> <ol style="list-style-type: none">3. Proof of completion of the SLCC as identified in the Statement of SLCC, which shall be a verifiable copy of the following documents:<ol style="list-style-type: none">1. Any of the following:<ol style="list-style-type: none">a. Contract/s or Purchase Order/s;b. corresponding Sales Invoice/s; orc. Official Receipt/Cash Receipt/Collection Receipt2. Certificate of Completion.4. Warranty Certificate.5. Certification from the Manufacturer or Distributor that the products are repairable and that replacement parts are available for a minimum of ten (10) years after end of production.6. Brochure or Technical Data Sheet, or equivalent.7. List of at least five (5) authorized service centers around Metro Manila.8. Submission of pieces of evidence as proof of compliance with the bidder's actual offer, if applicable. <p>In the column "Bidder's Compliance", the bidder must state "comply" against each of the individual parameters of each specification corresponding to performance parameter of equipment offered. Statement of "comply" must be supported by evidence in a bidders bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's or distributor's un-amended sales literature, unconditional statements or specification and compliance issued by the manufacturer or distributor, samples, independent test data etc., as appropriate.</p>										

	<p>In case the PhilGEPS Certificate of Registration or any of the documents listed under its Annex A has expired after the bid opening, the bidder is required to submit the said documents anytime during the post-qualification stage.</p> <p><i>Note: Documents submitted during post-qualification as part of post-qualification documents must be certified by the authorized representative to be true copy/ies of the original.</i></p>
21.1	<i>No further instructions.</i>

Item No. 2 : Air Conditioning Unit, 3.0 HP Wall Mounted, Inverter Type

Quantity : 9 units

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Air Conditioning Unit, 3.0 HP Wall Mounted, Inverter Type	Brand and Model:
Branded and Brand New:	
Capacity: 3.0HP or equivalent	
Cooling Capacity: Manufacturer's Standard	
EER: at least 11 BTU/h-w or equivalent	
Voltage, Frequency, Phase: 209-240V/60Hz/1Ph	
Dimension: Manufacturer's Standard	
With PS Mark or ICC Sticker	
Fulfills at least ENERGY STAR 4.0	
Packaging: recyclable packages	
At least five (5) years warranty on compressor and one (1) year warranty on parts and services	
Inclusive of the following: <ol style="list-style-type: none"> 1. installation of copper tubes, drain pipes, and drain pumps (if applicable); 2. chipping works; 3. NEMA 3R Enclosure with circuit breaker; 4. Dismantling of old/existing units; and 5. All labor, supports, hangers, and other ancillaries. 	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company

Signature Over Printed Name of
Authorized Representative

Date

Terms of Reference

Supply, Delivery, Installation, and Commissioning of 3.0TR Ceiling Cassette and 3.0HP Wall Mounted Inverter Type Air Conditioning Units for the Procurement Service-Department of Budget and Management (PS-DBM)

Objective

The Procurement Service - Department of Budget and Management (PS-DBM) intends to conduct the procurement for the Supply, Delivery, Installation, and Commissioning of 3.0TR Ceiling Cassette ACU and 3.0HP Wall Mounted Air Conditioning Units to replace existing ACUs within the PS-DBM Main Office and to accommodate the needs of PS-DBM employees and its clientele.

General Requirement

General Scope of Work

The work contemplated under this project shall consist of the furnishing of all materials, labor, tools, and equipment and the satisfactory performance to complete the Supply, Delivery, Installation, and Commissioning of the said ACUs. The project, upon completion, must be ready for use and must be under strict conformity with the Specifications of the project.

The principal items of works are enumerated below:

1. Supply, Delivery, Installation, and Commissioning of Five (5) units of 3.0TR Ceiling Cassette Inverter Type Air Conditioning Units;
2. Supply, Delivery, Installation, and Commissioning of Nine (9) units of 3.0HP Wall Mounted Inverter Type Air Conditioning Units
3. Must be inclusive of installation of copper tubes, drain pipes and drain pumps (if applicable), supports and hangers which varies on the actual installation of the units; and
4. Chipping works and other concomitant works must be included.

Verification of Existing Condition

All contractors shall be allowed to visit the actual site of the project prior to the submission of their proposal.

No claim for extra compensation and time extension shall be entertained by PS-DBM for negligence or inadvertence on the Contractor's part in obtaining all necessary and pertinent data from the site.

Also, changes on layout or location of the ACUs may be done during the actual installation subject to the approval of the General Services Division (GSD).

Bidder's Eligibility Requirement

Contractor must be an authorized supplier, distributor, or partner of the air conditioning unit manufacturer. Contractor must also submit a copy of the manufacturer's product brochures, specifications sheet, manuals etc., (as appropriate) of all the required equipment. Moreover, the contractor must submit its bid proposal in accordance with the procedures and requirements indicated in the RA 9184 and its Revised Implementing Rules and Regulations.

Safety and Security

Safety

Contractor takes sole responsibility for the safety of the workers, inspectors, and PS-DBM Employees during the conduct of project implementation. Any accidents that may occur during project execution, through the fault of the contractor, will be under its liability. All workers of the contractor shall wear the necessary safety devices to ensure safety during construction.

Security and Identification Requirement

The Contractor is hereby required to comply the following during project implementation:

1. Submission of a complete list of names of all workers to be employed for the duration of the construction project.
2. All workers must adhere to the security policies of the PS-DBM.
3. All workers are required to wear company uniforms. Said uniform shall bear the company name and logo.
4. The company identification cards should be worn at all times when inside the PS-DBM Compound premises.

Other Requirements

The contractor shall coordinate with concerned personnel of the PS-DBM for the conduct of any activity related to the fulfillment of their obligations. Regular work can be performed from Mondays to Sundays, 8:00am to 5:00pm depending on the type of work subject to the discretion of the Officer-in-Charge of the Project. The Contractor shall ensure that there are no disruptions on the operation of the PS-DBM during the implementation of this project.

Project Duration

The contractor is given 45 calendar days upon receipt of the Notice to Proceed to perform and complete all the activities.

Penalty

In case of failure to complete the project within the time specified, a penalty of one-tenth of one percent (1/10 of 1%) of the total project cost for every day of delay shall be imposed.

Warranty

The contractor needs to submit a warranty certificate of at least five (5) years on compressors and one (1) year on parts and services for all the air conditioning units. The brand/manufacturer of the ACUs must have at least five (5) authorized service center in Metro Manila.

Also, the contractor shall perform preventive maintenance/cleaning of the ACU units at least two (2) times within its one (1) year warranty period.

Prepared by:

Signature Redacted

NEIL CHRISTIAN C. DAG-UMAN
Senior Administrative Assistant V

Reviewed by:

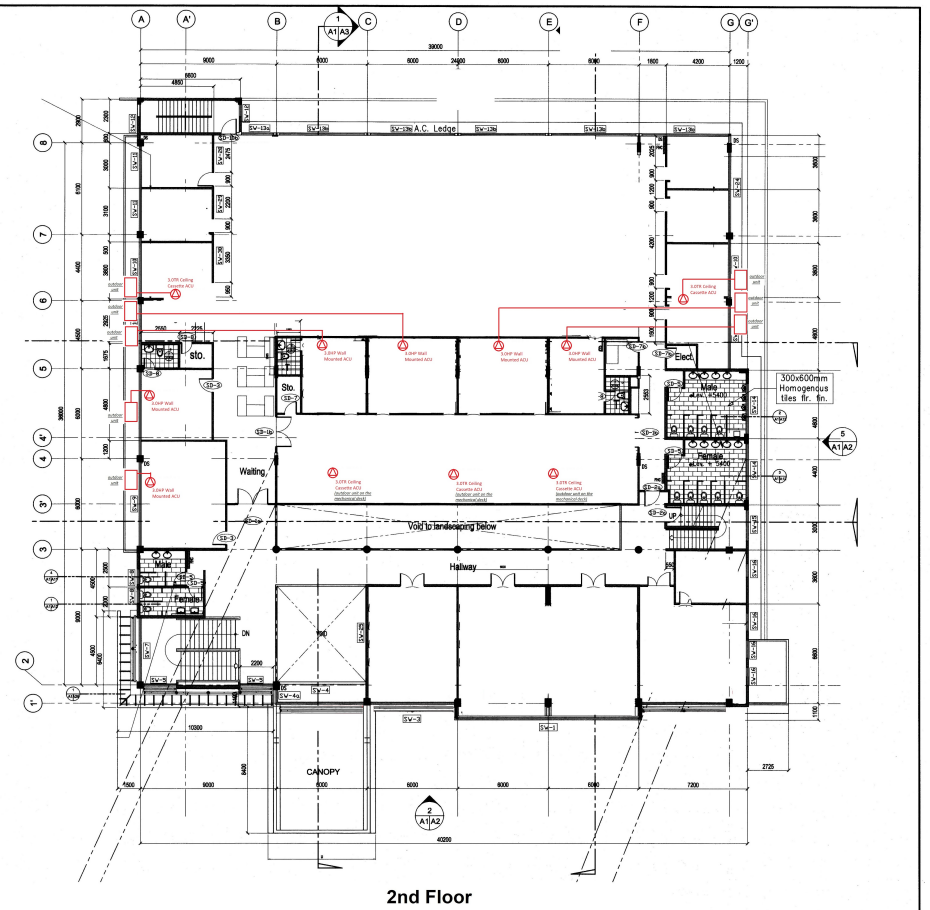
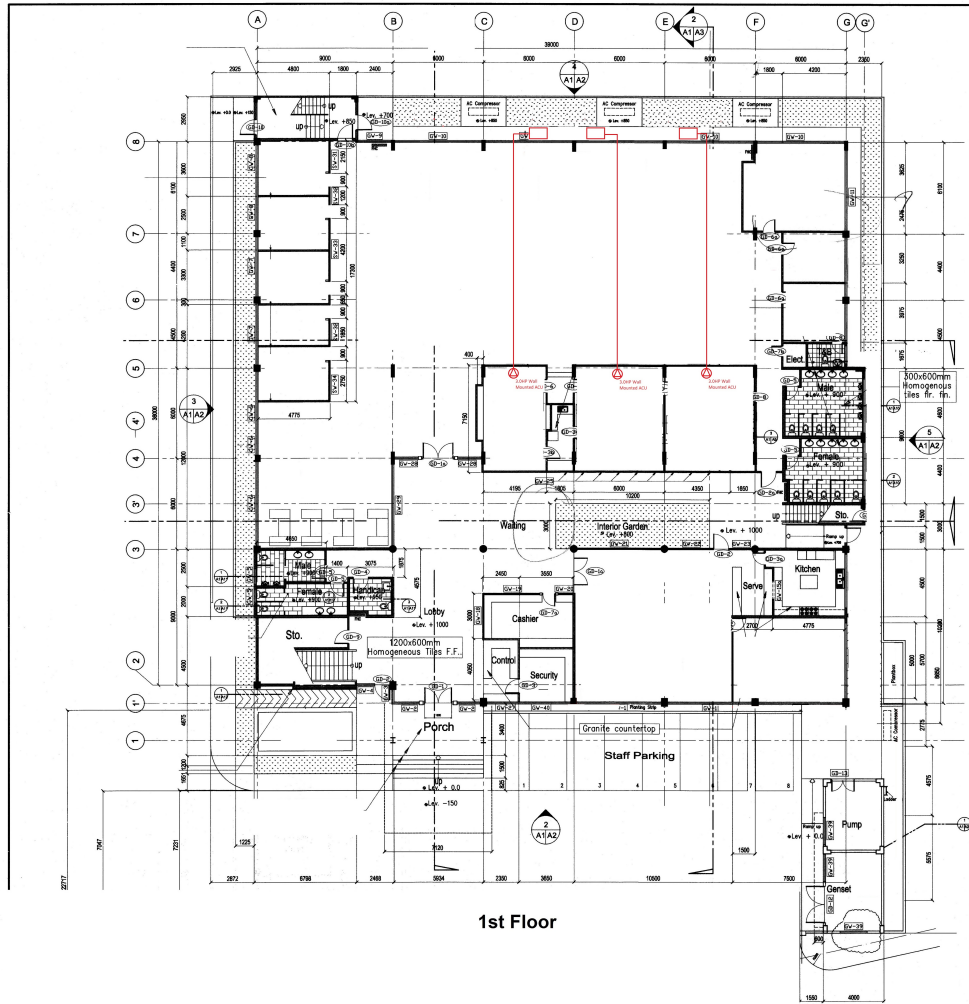
Signature Redacted

ABIGAIL ANN O. ALICDAN-ESPERE
OIC-Chief, General Services Division

Approved by:

Signature Redacted

SAMANTHA GRACE E. MOSCOSO
OIC-Director IV
Administrative and Finance Group



Not drawn to scale